



SUB-CONTRACTORS INTO MEDIPRO (APPRENTICESHIPS)

MediPro is committed to delivering high-quality Apprenticeships that exceed the expectations of our Apprentices and Employers. In most cases the MediPro Apprenticeship team will deliver all parts of the programme, either face to face or virtually, without the use of subcontractors.

MediPro currently offer apprenticeships nationwide to meet the niche requirements of the ambulance services: specialising in, but not limited to, the following areas:

- Patient transport service
- Emergency and urgent ambulance support worker
- Associate ambulance practitioner

Using subcontractors

Where we need to employ specialist knowledge/skills we will utilise subcontractor provision to support our current provision. The subcontractor will carry out the apprenticeship programme delivery in the following circumstances:

- Where the use of the subcontractor will enhance the apprentices' experience through specific expert provision.
- If it is a contractual requirement with the employer that part of the delivery of the apprenticeship is subcontracted to them.
- Where MediPro does not currently have the in-house expertise to deliver an essential part of the apprenticeship, *for example, to deliver Emergency Response Ambulance Driving, which forms part of each of the above apprenticeship programme.*

In all cases, the decision to subcontract will be discussed and agreed with the employer before entering any subcontract arrangement and will be recorded in the Employer Agreement.

Managing the employer relationship

When using subcontractors MediPro will manage the employer relationship. We have a robust approach to the selection of suitable subcontractors. Any subcontractor must pass a detailed due diligence process which includes.

Accountability

MediPro retains clear and transparent accountability for the quality of all its training provision, maintain proper and appropriate controls to manage the apprentices' experience and seeking to ensure that value for money is achieved by efficient subcontractor management.



In all instances MediPro will complete quality assurance checks on the subcontractor's provision.

Contract

The written agreement (contract) with the employer, for apprenticeship provision, will list the costs of subcontracting in line with the ESFA's Apprenticeship Funding Rules, to ensure that all costs are transparent. MediPro will make a declaration to the ESFA twice a year and declare any subcontractors used.

Rationale for Using Subcontractor Provision

MediPro is committed to delivering high quality apprenticeship training for all our apprentices and their employers.

MediPro is also committed to raising industry standards across of its training provision.

Acting as the main training provider we deliver all the apprenticeship training but, where specialist skills and knowledge are required, we utilise the services of a subcontractor.

Use of a subcontractor is always at the request of an employer, to support their needs and those of their learners.

Where subcontractor provision is utilised, this is to provide specialist knowledge/skills/assessment that supports MediPro's own training provision. MediPro continues to deliver a substantive percentage of the training programme to all learners and quality checks those aspects delivered by the subcontractor.

MediPro only enters a subcontracting relationship, for apprenticeship provision, when the subcontractor is eligible to receive apprenticeship funding, as outlined in the ESFA Apprenticeship Funding Rules.

All subcontractors have a contractual relationship with MediPro and are required to remain compliant with the ESFA Apprenticeship Funding Rules.