

# Carbon Reduction Plan

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Version 1.17 April 2024

**Version Control**

This policy and procedure will be reviewed every 2 years or as changes in legislation dictate.

**Name and Role of Author:** Ruané Palimaruc, HR Administrator

**Name and Role of Responsible Person:** Brian English, Managing Director

**Ratified by:** Brian English, Managing Director

**Signed:**



**Date Ratified:**

|                                |             |                           |                               |
|--------------------------------|-------------|---------------------------|-------------------------------|
| <b>Document ID Number</b>      |             | HS004.2                   |                               |
| <b>Business Area</b>           |             | Health and Safety         |                               |
| <b>Used by</b>                 |             | All                       |                               |
| <b>Version Status</b>          |             | Live Document             |                               |
| <b>Document Classification</b> |             | Internal and External Use |                               |
| <b>Version Number</b>          | <b>Date</b> | <b>Expiry Date</b>        | <b>Reason for Update</b>      |
| 1                              | 01/07/2024  | 01/07/2026                | Reviewing and Updating Policy |
|                                |             |                           |                               |
|                                |             |                           |                               |

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## Carbon Reduction Plan

Supplier name: Medipro

Commitment to achieving Net Zero

Medipro is committed to achieving Net Zero emissions by 2045.

### Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

| Baseline Year: 2023                                                                    |                            |
|----------------------------------------------------------------------------------------|----------------------------|
| Additional Details relating to the baseline Emissions calculations                     |                            |
| No previous assessed or reported emissions and the details below will be the baseline. |                            |
| Baseline year Emissions: 2023                                                          |                            |
| Emissions                                                                              | TOTAL (tCO <sub>2</sub> e) |
| Scope 1 - Combustion of fuels from vehicles                                            | 27                         |
| Scope 2 – Electricity, and heat for own use                                            | 49                         |
| Scope 3 - (Included Sources)<br>Business travel (air, rail and vehicles)               | 122                        |
| Total                                                                                  | 198                        |

The Current Year Emissions Reporting will be reported on December 2024.

### Emissions reduction targets

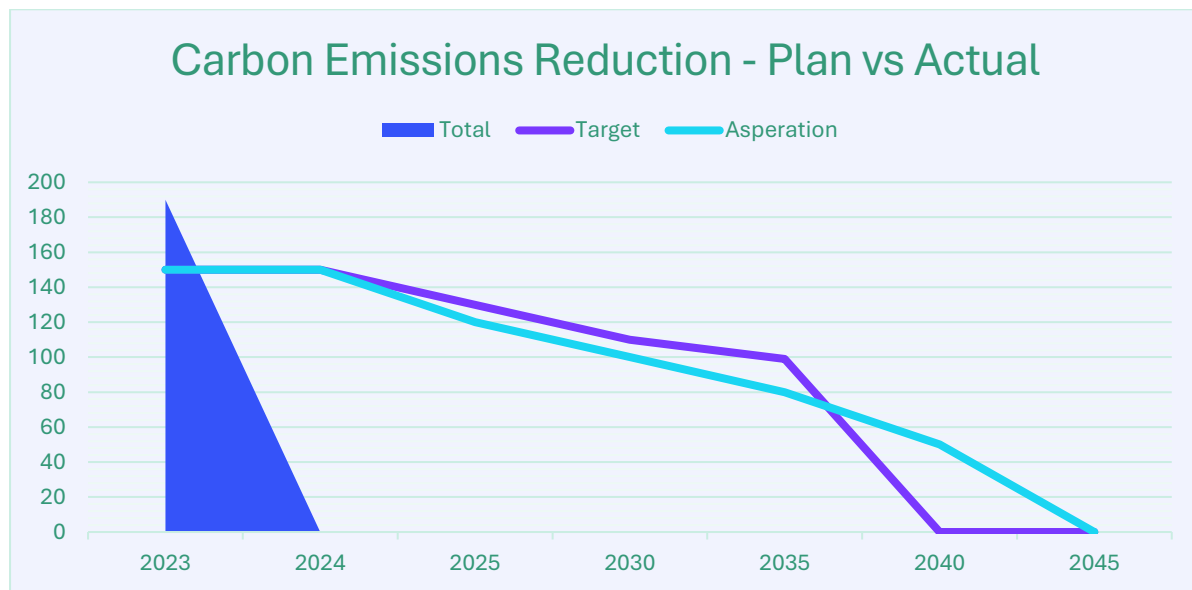
In order to progress to achieving Net Zero, we have adopted the following carbon reduction targets.

A target to reduce the MWh consumed per office-based employee by 2% per annum.

A target to reduce the Kg of waste produced per office-based employee by 2% per annum

We project that carbon emissions will decrease over the next five years to 99tCO<sub>2</sub>e by 2035. This is a reduction of 50%

Progress against these targets can be seen in the graph below:



## Carbon Reduction Projects

### Ongoing Carbon Reduction Initiatives

The following environmental management measures and projects have been implemented since or before the 2023 baseline.

- IT hardware such as laptops and mobile phones are reallocated when an individual starts/leaves the business. These items have an approximate lifespan of four years, at which point they are assessed and, if deemed necessary, disposed of via an appropriate certified external provider.
- Removed single use plastic from all offices. Use of reusable cutleries, cups and glasses implemented.
- Uniforms given to staff/learners are returned after they leave/complete a course and reused by new staff/learners.
- Employees are encouraged to work from home once a week.
- Often replace business travel with video, web or teleconferencing.
- Employees are encouraged to car share or take public transport.
- Employees are recruited locally to the company centers to reduce the need for employee travel
- Reuse boxes /fillers/other materials for packaging/storage/delivery.
- Where printing is necessary, all printers are set to automatically default to print double-sided to reduce the amount of paper used.
- Implement paperless billing and invoicing systems.
- Use of LED lights across all sights
- Use controllable temperature meters in order to lower the temperature.
- Drink filtered tap water rather than bottled water.

**In the future we hope to implement further measures such as:**

- Implement dry recycling collection across all sites,
- Provide clearly labeled recycling bins for paper, and plastic,
- Create green zones at each site, planting more trees and plants,
- Implement mandatory education for employees about carbon reduction and sustainability.
- Display environmental sustainability posters that include explanations of recycling, etc.
- Choose environmentally friendly office supplies, such as recycled paper, pens made from sustainable materials, and refillable ink cartridges.
- Encourage digital documentation and communication to minimise paper usage.
- Consider the environmental impact of products and suppliers when making purchasing decisions.
- Continue to measure and track our carbon emissions consistently throughout the year to set targets within the year for reduced carbon emission production.
- Increased plant life in office spaces to reduce air pollution.
- Implement the cycle-to-work scheme and encourage employees to use it
- Switching to Electric Cars instead of petrol/diesel.

**Declaration and Sign Off**

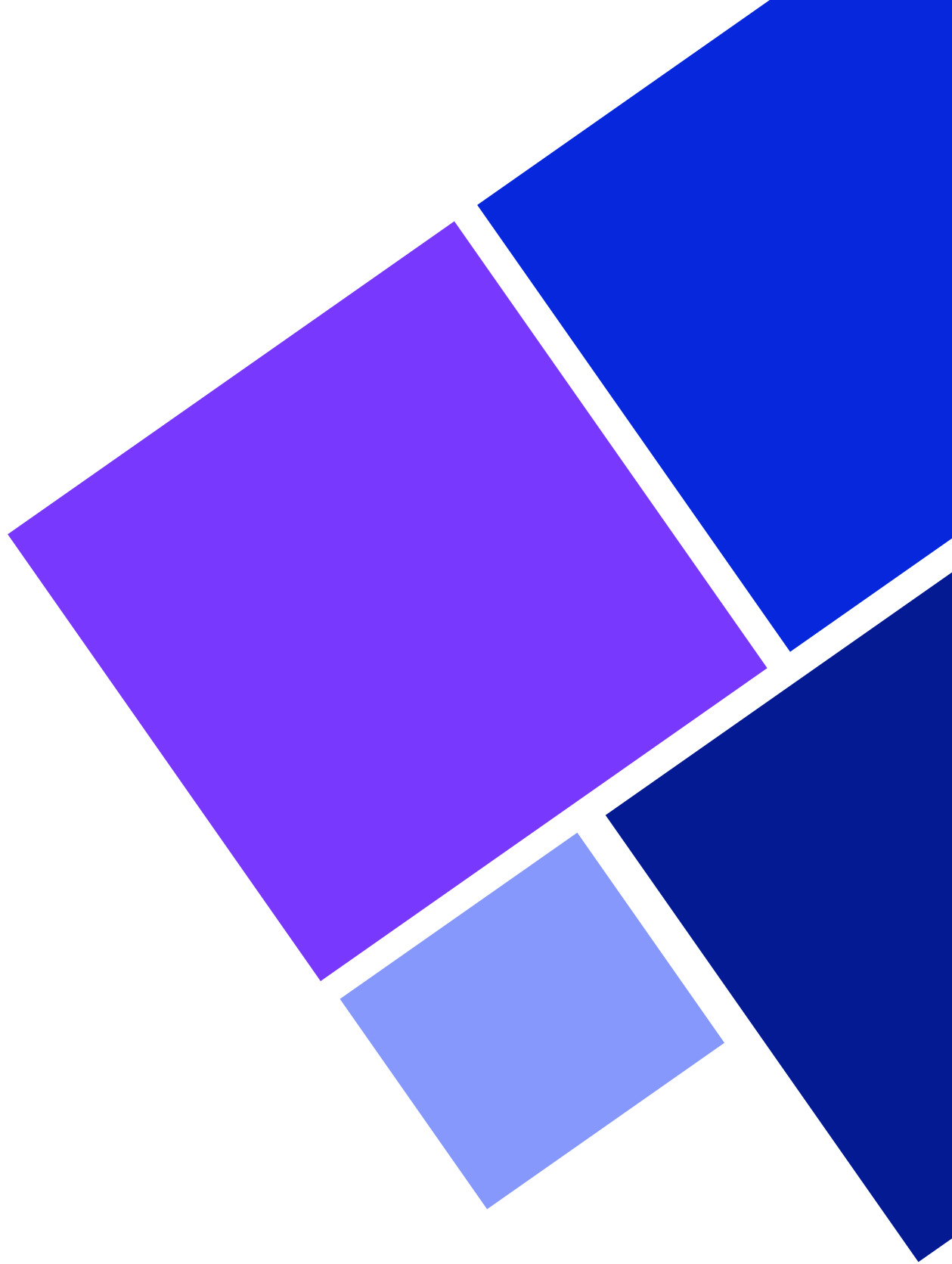
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans. Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the [GHG Reporting Protocol](#) corporate standard and uses the appropriate [Government emission conversion factors for greenhouse gas company reporting](#).

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the [Corporate Value Chain](#) (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the director.  
Signed on behalf of the Supplier:



Date: May 2024



## **MediPro Limited**

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