



# Carbon Reduction Plan (CRP)

Supplier name: Medipro Ltd

Publication date: January 2023

## Commitment to achieving Net Zero

**Medipro Ltd** is committed to achieving Net Zero emissions by 2050.

## Introductory Note

Procurement Policy Note – Taking Account of Carbon Reduction Plans in the procurement of major government contracts (Action Note PPN 06/21, published 05/06/2021) states: -

*The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a CRP covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard and Guidance, and all of the following criteria are met:*

- *The bidding entity is wholly owned by the parent.*
- *The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity.*
- *The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and*
- *The CRP is published on the bidding entity's website.*

*The guidance goes on to state that; -*

*'Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion'.*

Medipro Ltd is a wholly owned SME with no subsidiaries and have therefore, published a single CRP.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: January – December 2020</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
<p>Medipro Ltd baseline emissions includes measurables taken from the 2 scope “source data” and converted using the “UK Government GHG Conversion Factors for Company Reporting”.</p> <p>Scope 1 Included fuel combustion (fleet vehicles)</p> <p>Scope 2 Included the consumption of purchased electricity, gas, and water (on site).</p> <p>Our Scope 3 emissions are fully estimated for business travel and employee commuting, and do not currently consider categories such as reporting on external third parties and the purchase of goods and services. Therefore, we have estimated our Scope 3 based on guidance* that up to 80% of an organisation’s emissions fall within this scope.</p> <p>*Source PRN_0621_technical_standard_for_the_completion_of_carbon_reduction_plans_2_.pdf</p>	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
Scope 1	21
Scope 2	211
Scope 3	929
<b>Total Emissions</b>	<b>1,161</b>

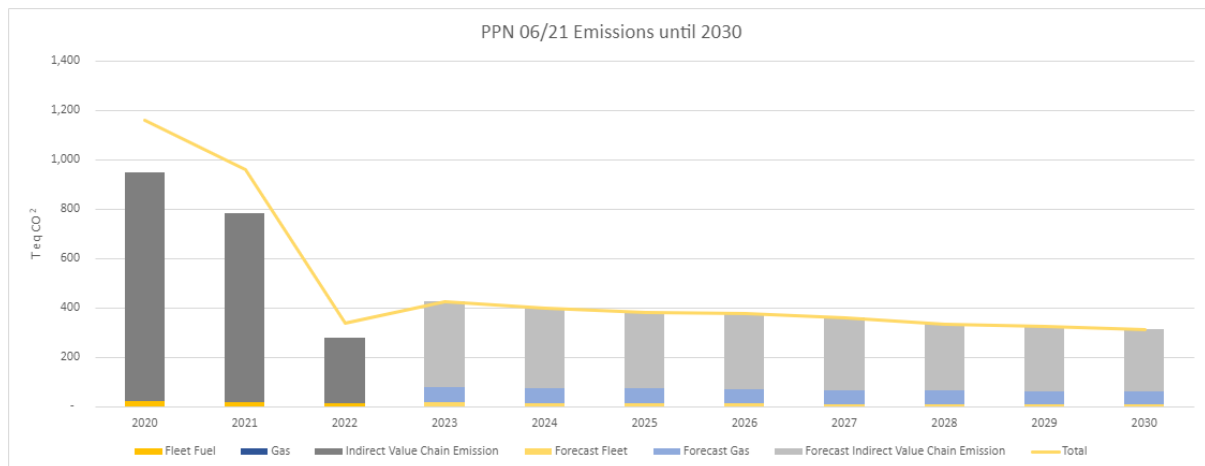
## Current Emissions Reporting

<b>Reporting Year: 2022</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
Scope 1	14.4
Scope 2	59.3
Scope 3	294.8
<b>Total Emissions</b>	<b>368.5</b>

## Emissions reduction targets

To continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

Progress against these targets can be seen in the graph below:



GHG was reduced by 31% (Scope1) and 72% (Scope 2) in 2022, from the baseline, partly due to enhancements made to heating and LED lighting, along with changes to remote working conditions and home working practices from 2021.

Working towards carbon emissions, we project will decrease over the next five years to 63% of baseline whilst working towards a reduction target of 85% by 2030 and net Zero carbon by 2050.

Medipro Ltd is committed to focusing on the carbon footprint of the business by reducing the consumption of resources, waste production and improving energy efficiency solutions by managing the life cycle of natural resources.

1. **Raising employee awareness about reducing energy use:** Posters in the centres, information in the employee induction pack and a specific webinar.
2. **Investing in low-energy appliances:** LED lighting, more efficient equipment, and heating.
3. **Review utility suppliers invoices monthly instead of annually:** to allow better knowledge of average and peak usage.
4. **Opting to central heat** rather than individual heating.

## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2020 baseline.

#### *Resource usage*

- 2020-2021 – Covid19: introduced hybrid working with 70% of staff time working from home.
- 2021 – introduction of LED lighting in registered office and replaced printers with B rated efficiencies.
- 2022 – removed individual heaters and installed heating apps to monitor heating the centres and unused space
- 2022 – Digitised office by engaging in IT consultation to review hardware and introduced Microsoft 365 licences. Increased cloud storage and adopted a “save instead of print” approach.

#### *Service Development*

- 2022 – eLearning platform for learners

Carbon emission reduction achieved by the contribution of these schemes equate to 68% reduction to 2020 baseline.

## Office working environment.

Medipro Ltd occupies 2 rented office spaces for its teaching and learning and one administration office. The lease agreement for the administration office is due to expire in January 2024. We will use this opportunity to make several improvements,

This should be supported by: -

- Plan to relocate the administration support centre into the teaching and learning centre. This centre is a newer building with better quality insulation materials along with roof void insulation.
- Replace gas-powered central heating system with electrical air conditioning/heating system – new system to have individual zoned controls allowing heat/cooling where required.
- Continue to replace LED lighting with daylight sensing, advanced dimming, and smart motion detection sensors to help meet energy requirements.
- Solar panel to registered office.

## Other carbon reduction initiatives and projects

### ***Practice sustainable procurements***

- When tendering, ensure suppliers proved their green credentials.
- Where practical, choose local suppliers to reduce travel.
- Choose recycled or sustainable products where possible.

### ***Office working environment.***

- Following COVID29, Medipro adopted a **hybrid working** policy, which allows employees to work from home 3 days per week, which reduces our carbon footprint as a company.
- Additional **office planting** to improve overall office environment and support carbon reduction.
- Continue to review **property portfolio**/office space for future needs such as renting additional smaller office space in various locations around the UK closer to learners by region. Relocate and hire tutors closer to the centres, which will reduce commuting.
- **Vehicles:** procuring low-carbon vehicles when replacing any of the fleet.
- **eLearning:** introduce eLearning platform for learners to access remotely, removing the need to travel to training centres and reduce the printing of training material.

### ***Monitoring***

- Continue to monitor consumption and reconcile with bills monthly to identify anomalies quickly and take corrective action.
- Source government funding grants to suppose climate change initiatives.

### ***Offsetting***

- For the remaining emissions, Medipro Ltd will seek to work with a climate specialist partner through Barclays bank with the initial aim of further refining the measurement of our carbon emissions footprint (especially scope 3) and consider offsetting initiatives.

## **Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

**The Board of Directors**

**Medipro Ltd**

**January 2023**

---

<sup>1</sup><https://ghgprotocol.org/corporate-standard>

<sup>2</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup><https://ghgprotocol.org/standards/scope-3-standard>